Closing Document Checklist

Name of Homeowner: _____

Advisor Agency: _____

Loan Servicer: _____

☐ Borrower and Co-Borrower signed and dated the Approval Letter

☐ Borrower and Co-Borrower signed and dated the Summary Disclosure of Loan Terms

☐ Borrower and Co-Borrower signed and dated the Partial Payment Agreement

☐ Borrower and Co-Borrower signed the Note

☐ Borrower and Co-Borrower signed the Rider to the Note and completed the executed date.

☐ The legal description from the original first mortgage is provided as Exhibit A to the Mortgage.

☐ Borrower and Co-Borrower signed the Mortgage

☐ Two witnesses were present and signed the Mortgage for both the Borrower and Co-Borrower

☐ The Notary properly completed the Notary Block on the Mortgage and filled in the County where the document was notarized.

☐ The middle table on the Automatic Withdrawal Form Authorization Agreement was completed with the required information.

☐ The owner(s) of the bank account supplied in the middle table signed and dated the Automatic Withdrawal Form Authorization Agreement

☐ A voided check or deposit slip with the individual account MICR information is present on the slip has been provided and is attached to the next page of this checklist.

Name of Homeowner: _____

U.S. Bank Mortgage Loan Number: _____

Attach Voided Check or Deposit Slip with Account Specific MICR Information